

Travel service handling fee summary (domestic travel)

Contents		Fee	
Handling charge	When the arrangement between the shipping company and the accommodation agency etc. is compounded	Over 8 people For group travel organization	Maximum travel expenses 20%
		Individual (in cases different from above)	1,080 yen to 20% per case
	In case of accommodation ticket only	Over 8 people For group arrangement travel	Maximum amount of accommodation face amount 20%
		Individual (in cases different than above)	540 yen per case
	For transportation only		1,080 yen per case
For arrangement for sightseeing ticket booking etc. for single arrangement		1 arrangement for 1 item, within 20% of the cost per arrangement (lower limit 1,080 yen)	
Tour assistance fee	Attendance service fee (excluding accommodation and other travel expenses such and transportation expenses)	With hotel booking	Guide on a motorcycle, 68,000 yen per person per day Van with driver, 76,000 yen per person per day
		Without hotel booking	Bike per person 58,000 yen per day Van per person 66,000 yen per day
Change procedure fee	For arrangements between transport companies and accommodation places	Over 8 people For group travel organization	Up to 20% of travel fee before change of change part
		Individual (in items different from above)	540 yen per item
	Reservation change / shipping arrangements Reservation change / shipping arrangements (Including accommodation voucher change)		541 yen per item 540 yen per item
Cancellation procedure fee	For arrangements between transport companies and accommodation places	Over 8 people For group arrangement travel	20% of the travel fee before change of the part relating to the change
		Individual (in cases other than the above)	540 yen per item
	Cancellation of transportation arrangements (Including settlement procedures for unused tickets) Cancellation of accommodation agency arrangement (Including settlement procedures for unused tickets)		540 yen per item 540 yen per item
Communication expenses	In case of contact for urgent local arrangements etc. upon customer's request	540 yen per case (Call or telegraph fee will be different charge)	
Other fee	In case of contact for urgent local arrangements etc. upon customer's request Japanese translation support fee	540 yen per item	

- Group organization fee refers to those case when a group of travelers establish a leader and travel together on the same journey.
- In case of changes or canceling upon customer's request, in addition to cancellation fee determined by transport companies, accommodations, etc., above change procedure fee and cancellation procedure fee will be charged.
- In case of consecutive nights at the same accommodation, it will be treated as one item.
- Above rates include consumption tax.

Consultation fee

Classification	Contents	Fee
sightseeing trip	(1) Consultation for creating customer's travel plan	Basic charge (up to 30 minutes) 2,160 yen After above, every 30 minutes 2,160 yen
	(2) Preparation of travel plan	10,800 yen per travel schedule and 3,240 yen per day
	(3) Estimate the cost required for travel (In the case of a trip combining transportation agencies and accommodation agencies etc.)	3,240 yen per travel schedule
	(4) Fare and Fare Estimates of Transportation Agencies	2,160 yen per case
	(5) Information on tourist areas, transportations, accommodations, etc.	Material (A4 version) 2,160 yen per piece
Consultation on business trips at customer's request	On above (1) to (5) a 5,400 yen fee will be applied	

- Above rates include consumption tax.