

Travel service handling fee summary (domestic travel)

Contents		Fee	
Handling charge	In case of the arrangement when transportation and accommodation etc. is compounded	Over 8 people For group travel organization	Up to 20% of total travel fee
		Individual (in cases different numbers than above)	1,100 yen to 20% per case
	In case of accommodation voucher only	Over 8 people For group arrangement travel	Up to 20% of total accommodation fee
		Individual (in cases different numbers than above)	1,100 yen per case
	For transportation only		1,100 yen per case
For arrangement for sightseeing voucher booking etc. for single arrangement		1 arrangement for 1 case, within 20% of the cost per arrangement (lower limit 1,100 yen)	
Tour assistance fee	Attendance service fee (excluding accommodation and other travel expenses such and transportation expenses)	With hotel booking	Guide on a motorcycle, 68,000 yen per person per day Van with driver, 76,000 yen per person per day
		Without hotel booking	Guide on a motorcycle, 58,000 yen per day Van with driver, 66,000 yen per day
Change procedure fee	For arrangements between transport companies and accommodation places	Over 8 people For group travel organization	20% of the travel fee before change of the part relating to the change
		Individual (in cases different numbers than above)	1,100 yen per case
	Reservation change of transportation arrangements		1,100 yen per case
Cancellation procedure fee	For arrangements between transport companies and accommodation places	Over 8 people For group arrangement travel	20% of the travel fee before change of the part relating to the change
		Individual (in cases different numbers than above)	1,100 yen per case
	Cancellation of transportation arrangements (Including settlement procedures for unused vouchers)		1,100 yen per case
	Cancellation of accommodation agency arrangement (Including settlement procedures for unused vouchers)		1,100 yen per case
Communication expenses	In case of contact for urgent local arrangements etc. upon customer's request	1,100 yen per case (Call or telegraph fee will be additional)	
Other fee	Japanese translation support fee	5,500 yen per case	
	Other handling charge not mentioned above	1,100 yen per case up to 20% of total cost	

1. Group organization fee refers to those case when a group of travelers establish a leader and travel together on the same journey.
2. In case of changes or canceling upon customer's request, in addition to cancellation fee determined by transport companies, accommodations, etc, above change procedure fee and cancellation procedure fee will be charged.
3. In case of consecutive nights at the same accommodation, it will be treated as one case.
4. Above rates include consumption tax.

Consultatio

Classification	Contents	Fee
sightseeing trip	(1) Consultation for creating customer's travel plan	Basic charge (up to 30 minutes) 2,200 yen After above, every 30 minutes 2,200 yen
	(2) Preparation of travel plan	11,000 yen per travel schedule and 3,300 yen per day
	(3) Estimate the cost required for travel (In the case of a trip combining transportation agencies and accommodation agencies etc.)	3,300 yen per travel schedule
	(4) Fare and Fare Estimates of Transportation Agencies	2,200 yen per case
	(5) Information on tourist areas, transportations, accommodations, etc.	Material (A4 version) 2,200 yen per piece
Consultation on business trips at customer's request	On above (1) to (5) a 5,500 yen fee will be applied	

1. Above rates include consumption tax.